



COMMUNITY HEALTH SERVICES MANAGER

Tl'azt'en Nation is seeking a dynamic individual to engage our community in positive health and wellness leadership as Manager of Community Health Services.

The successful candidate will be a key member of our Senior Leadership Team and shape the future of the department through implementation of the Community's Health Plan.

The ideal candidate is motivated, a self-starter, strong planner, community minded, team oriented and ready to step up and provide excellence in service to our community.

You are an experienced senior level manager with knowledge and experience in primary care models of health, accreditation, service delivery, budgeting, management of staff and services with superior skills in capacity building. As manager, you will supervise 15-20 employees and contractors.

Duties and Responsibilities

Program Development and Management:

- Provide leadership to and work collaboratively with the interprofessional team to provide prevention, wellness, intervention, postvention and follow up services with clients according to the community health plan.
- Develop and implement frameworks to assess client needs and assess program and service performance.
- Develop proposals for and advocate for services required based on needs assessment.
- Advance the community health services model through effective collaborations and engagement with colleagues, units, and teams across the Nation.
- Participate and supervise the development of budget and budget controls while providing financial accountability over all programs and services.
- Lead and / or actively participate in critical incident management and emergency responses in matters of public health and safety across the Nation.
- Develop strategies, policies and protocols in support of meeting the departments' mandate including sound documentation, record keeping and preparation of reports.
- Set up controls to comply with security, privacy and confidentiality requirements.

Stakeholder Relations and Communication:

- Foster positive relationships with internal and external stakeholders to leverage partnerships and support a productive working environment.
- Set up and use appropriate supervisory strategies to provide direction, guidance, instruction and correction for staff.
- Participate in identifying skills and training needs for staff.

- Design and implement a coaching culture where positive and constructive feedback are used as a foundation to building skills and growing capacity.
- Proactively develop collaborative and respectful relationships with all internal and external stakeholders including community members, partners, governments, agencies, services, media, etc.

Skills and Qualifications

- A Bachelor (or equivalent) degree in a related field, such as health care administration, health care leadership, public health, social services.
- A minimum of 5-7 years of progressive leadership in primary health care and / or working in a similar context to community health services.
- A comprehensive and progressive understanding of the trends, issues, research, challenges and opportunities, with respect to primary health care, social services, prevention and wellness.
- A demonstrated record of successfully leading, influencing, and supporting broader organizational goals, projects, and mandates related to primary health care.
- Highly experienced working in the context of a regulatory framework that includes legal, human rights, and ethical issues with the ability to represent the Nation externally to this end.
- A sophisticated understanding of organizational culture and the ability to influence, lead, and achieve results with leaders, stakeholders, and others in a health care setting.
- A demonstrated ability to coach and mentor others.
- Exemplary communication skills, both written and oral with added value of notable public communication abilities

A cover letter and resume outlining how you meet these qualifications is requested, c/o: MNP at applicants@mnp.ca.

Closing Date: February 28, 2021

Candidates who meet the above criteria will be contacted for an interview. Proof of certifications will be required prior to employment.