



Position Profile

Controller

Reports To: President
Organization: Dynamic Machine Corporation
Date: March 2024

ABOUT DYNAMIC MACHINE CORPORATION

Founded in 1970, in Winnipeg, Dynamic Machine Corporation has evolved to become Manitoba's premier one-stop shop for the industrial sector. Through acquisitions and expansions, the company has grown to include machining, hydraulic repair services, pneumatic sales and services, a tool and die department, and a metal fabrication division.

We have worked hard to earn our reputation as Manitoba's go-to repair and manufacturing facility for industries such as power generation, construction, manufacturing, and life sciences. Through strong partnerships, we deliver superior solutions, service, and products for the benefit of our customers and employees.

ABOUT THE CONTROLLER

Reporting to the President, the Controller will be responsible for the day-to-day financial activities of the organization including the integrity of the financial systems, financial reporting, budgeting, forecasting, costs analyses, and tax filings. The Controller will be a dedicated financial leader who has a proven track record as a hands-on professional proficient in developing and implementing financial systems, controls and best practices and procedures to meet the needs of the organization.

This represents an opportunity for individuals who aspire to grow with the company and become an integral part of the senior leadership team.



We ask those individuals with an interest in further exploring this exciting opportunity to contact:

Katie Derksen at Katie.Derksen@mnp.ca

KEY RESPONSIBILITIES

- Manage the overall financial position of the company, including financial planning, budgeting activities, forecasts and cost accounting analysis
- Participate in the strategic decision-making process and act as a resource to senior leadership with respect to financial information, issues, and reports
- Responsible for the accounting and financial function of the organization
- Master the internal accounting software system
- Maintain effective and efficient accounting systems, processes, and practices based on recognized accounting principles, policies, and procedures
- Lead, manage, and guide the accounting team and the daily operations of the department
- Create, develop, and implement systems, processes, and policies related to finance, financial reporting, treasury, tax, budgeting and retail product control
- Assist the President in the creation, tracking, measurement, and analysis of financial and operational performance indicators and standard costs
- Develop, direct, and provide financial analysis of operations by evaluating trends, establishing measurements, resolving issues, and studying revenue opportunities
- Identify and implement profit improvement initiatives
- Lead the annual audit and establish and maintain effective internal and external audit activities, financial policies and procedures
- Prepare monthly, quarterly, annual financial statements and other financial analysis and projection reports
- Prepare remittances of regulatory and compliance requirements (PST, WCB, etc.)
- Translate strategic and business plans for financial planning and accounting into operational plans
- Provide advice and guidance to senior leadership regarding areas of concern and opportunities for improvement
- Communicate, engage, interact, and maintain relationships with internal and external stakeholders

EDUCATION AND EXPERIENCE REQUIREMENTS

A post-secondary degree in finance or business with Chartered Professional Accountant (CPA) designation, complemented by 10 to 15 years working in a senior role leading the finance function. An equivalent combination of education and experience will be considered.

- Detail oriented with excellent analytical and technical skills, and able to meet deadlines
- Ability to plan, organize and lead the implementation of projects and processes

- Demonstrate the following skills through past relevant experience: strategic financial oversight of company resources; exceptional financial planning, analysis, and reporting; organization, time management, and problem-solving; operational performance measurements and improvement
- Strong interpersonal skills and the proven ability to provide leadership to a team and to work in a team environment
- Excellent written and oral communication, presentation, and negotiation skills

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