



## Employees

### Taxation of First Nation Members: What's Next?

Based on your responses to our online assessment, it appears you may qualify for either an income tax exemption or proration. Claiming your entitlement may require several steps – including speaking with an MNP Advisor.

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The following checklist will help you through that process.

- Keep copies of work schedules, timesheets and calendar entries, identify specific dates and time spent on reserve.
- Document the nature and type of work performed. Include any details of its significance and importance to a reserve.
- Document main customers and clients that you provide services to and identify any that are located on reserve.
- Have your employer provide a letter confirming percentage of time spent on reserve and, if applicable, the nature of employment duties.
- Keep a copy of the **T2146 Form**, if completed with your employer.
- Keep documentation to support your residency tax if you live on reserve.
- Document any other significant connecting factors to a reserve that you consider relevant.

